



THE DANCER'S POINTE

Policies and Procedures for 2020-2021

207 LaGrange Road, P.O. Box 341 Pewee Valley, KY 40056
(502) 243-2522 | E-mail: dancers_pointe@yahoo.com
www.dancerspointe.com

Overview

The Dancer's Pointe offers dance classes for ages three through adult including Pre-dance for three to five year olds, Ballet, Pointe, Tap, Jazz, Contemporary, Lyrical, and Hip Hop. With Ballet technique being the foundation for most dance training, students are strongly encouraged to incorporate a Ballet class into their schedules.

Dress Code

- Pre-dance and Ballet classes: pink tights, a plain black leotard (no ruffles, rhinestones, or attached skirts) and pink leather, or canvas ballet shoes. A close fitting wrap sweater or shrug is acceptable when necessary. Leg warmers and short wrap skirts are optional but should be removed upon the instructor's request. Shoulder length hair needs to be in a proper bun or clipped securely out of the face. Shorter hair should be secured away from the face. Boys wear a white t-shirt, black bike shorts or dark stretch pants, white socks and black ballet shoes.
- Jazz classes: tights, leotard, or half turners. Dance (booty) shorts, or jazz pants in cooler weather. Pants must not be so long they interfere with footwork in class and should be removed upon instructor request.
- Tap classes: the same tights and leotard may be used as in ballet. Caramel colored Mary Janes will be required for K-1- 2 Ballet/Tap. (Capezio's caramel is Bloch's tan). Older tap students and Miss Latonia's Tap/Jazz class will wear black oxford taps as well as caramel Character heels and caramel Character heels with taps.
- Hip Hop or Jr. Jazz Funk: wear cropped pants, tank top, and either jazz shoes, jazz sneakers, or regular sneakers which can be devoted to dance class ONLY.
- Contemporary and Lyrical: Leotards, footless tights and foot thongs or nude half turners are recommended.
- Note: Shoes to be worn for recital will be determined when costumes are chosen.
- All hair needs to be secured away from the face. NO jewelry, including necklaces, bracelets or large rings.
- Please mark your name in all shoes and clothing. **The Dancer's Pointe** is not responsible for lost items. Check the lost and found basket in the dressing room when necessary.
- Please try to keep your belongings together, preferably in a dance bag with your name and phone number written on it. We have The Dancer's Pointe drawstring bags available if you don't already have one.
- **Leave money and valuables at home.**

Attendance

- Steady attendance is crucial to progress with dance. Please call if your child will be absent from class due to illness. Students arriving after class has begun are expected to ask the teacher's permission to be admitted to class. Depending upon how late and how much has been missed, the teacher may elect to have the dancer join in or sit and observe the remainder of class. This is not a punishment but rather a safety precaution. Excessive unexcused absences may result in your child being switched to a lower level class and/or not being allowed to perform in the recital. The studio will open 15 minutes prior to the first class of the day. Please arrive ten minutes before your class. If waiting for rides after class, students need to remain INSIDE THE BUILDING. If your child has not been picked up 15 minutes after the last class of the night there will be a sitting fee of \$20.00.
- **No Refunds.**

COVID-19 Policies

- In case of illness, either due to common illness or pandemic associated strains, **STAY HOME.**
- **The Dancer's Pointe** will adhere to and follow directives as outlined in Frankfort. If the COVID pandemic is active, we will continue wearing masks and social distancing.
- Note that we are switching from two fifteen week semesters to three ten week trimesters. Should we be forced to shut down again, we'll have weeks to work with and adjust zoom schedules until back on track.
- **No Refunds.**

Parking

- DO NOT PARK in the church lot next door. They are less than happy to have additional cars in their lot. If the front lot is filled, you may pull next door at 205 LaGrange Road and park behind the studio where we have a rear entrance. Access to the garage door adjacent to the studio and the large red building in back must be kept clear at all times.

Conduct

- ABSOLUTELY NO STREET SHOES ARE ALLOWED ON THE DANCE FLOOR. If you must cross the dance floor, please remove your shoes. Dirt and gravel from outdoors are damaging to the floor and no fun to dance on. All dance shoes are specifically designed for dance floor use only and the wearing of dance shoes outdoors shortens the life of the shoes and the dance floor. Likewise, do not wear dance shoes outdoors. Dance shoes worn outdoors will NOT be allowed on the studio floors.
- ABSOLUTELY NO SMOKING, FOOD, GUM, or DRINKS OTHER THAN WATER ARE ALLOWED. THIS EXTENDS TO DANCERS, SIBLINGS, PARENTS, GRANDPARENTS, etc. This includes cheerios, pretzels, candy, gum, etc. Also, any dirty diapers need to be taken with you after changing.
- The waiting area is intended to be a quiet area. Please be respectful of the learning environment and keep voices low and siblings quiet. The hallways and foyers need to be kept clear for passage for business activities and in case of emergency-PLEASE NO TOYS SPRAWLED IN THESE AREAS.
- Dancers should enter the building quietly, place their outerwear neatly in the dressing room, and wait quietly for class to begin. Please remember to use the restroom BEFORE class begins. Potty breaks have a contagious effect.
- **We reserve the right to be selective and/or deny service to anyone when necessary.**

Spring Performance

- **Our Spring Performance is the third Saturday in May at Louisville Memorial Auditorium.** An annual performance helps to develop a child's self-confidence by showcasing their hard work and dedication for an audience. Each dancer is encouraged to participate, although it is not a requirement. A costume will be ordered for your dancer approximate cost of \$65-75. A \$60 deposit will be collected by October 16. A Performance Fee will be announced after our rental agreement is finalized, usually \$90 per family, which includes 5 tickets to the performance and a professional copy of the DVD. Personal videotaping and photography is not permitted during the performance but is allowed for dress rehearsal. Dress rehearsal is **mandatory**. If you do not attend dress rehearsal, you will not be permitted to perform. **Also, as a display of respect to our dancers for their hard work throughout the year, our audience and fellow dancers are expected to remain for the entire show.** While some of our families never have to think about safety with regard to custody there are others for which custody issues are very real. With this in mind we will continue to opt for safety as opposed to convenience. Being responsible for our dancers for the entire show and releasing them to their parents at the end of the show is our best known method. It also allows those dancers who close the show to have the same benefit of a full audience as the dancers who open the show. Everyone works hard and your applause is their reward. A full house generates enthusiasm and a feeling of pride for a job well done.

The Pointe Shop

Check it out for dance wear, tights, and accessories. We encourage you to consign your outgrown shoes and dance wear in very good condition in our Consignment Corner.

Contact

- Phone messages will be checked before the teacher's day begins- usually before 4:00 pm, and after the last evening class. If you need to discuss a special concern regarding your child, please send a note, or leave a message. Your call will be returned as soon as reasonably possible.
- In the event of snow or severe weather, classes will usually be canceled when Oldham County schools are canceled. If in doubt, please phone the studio (502-243-2522) after 12:00 noon or tune into FOX 41 News, WAVE 3 News or WHAS check your e-mail for snow closing updates. Please make sure we have a current work or cell number in case weather worsens during the day. Note: We may have class on certain days that schools are out.
- Please provide us with your e-mail address for newsletters, reminders, and notifications. Please update us if you change.
- Remember to periodically stop in and check the studio bulletin board (across from the water fountain) for important information and events especially if you do not receive e-mail.

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Tuition Fees

Procedures

- Students are registered at The Dancer's Pointe on a yearly basis from September 2020 through May 2021.
- There is a non-refundable \$40 registration fee for all students due at the time of registration. Sibling fees are \$25 after the first child's \$40.
- FOR REGISTRATION TO BE COMPLETED, A CURRENT REGISTRATION/WAIVER FORM SHOULD BE FILLED OUT, SIGNED AND DATED, AND ACCOMPANY THE REGISTRATION FEE. A non-refundable deposit of \$50 per class will be required to secure your child's place in the requested class. This deposit is applied to your tuition.
- TRIMESTER TUITION DEADLINES ARE AS FOLLOWS: 1st trimester: September 1, 2020; 2nd trimester November 29, 2020; 3rd trimester February 28, 2021.
- **Late payments will be assessed a \$20 late fee per week!**
- **Checks returned for non-sufficient funds will incur a \$30 charge plus bank charges.**
- Payments may be made by check, cash or money order (Sorry, no credit or debit cards). Please obtain a receipt when paying by cash. Payments may be dropped in the studio mailboxes either outside next to the front door, or inside next to the office door.
- To insure proper credit, be certain to include the student's name and class time, **especially when different from the printed name on the check.**
- After May 1 all monetary transactions will be cash only.
- **No refunds.**
- **Classes with low enrollment are subject to cancellation.**

Class Times

- Pre-dance classes for 3 to 5 year olds meet once a week for 30 minutes.
- Pre-ballet, and ballet classes meet once a week for 60 minutes.
- Kindergarten is the earliest we start dancers in Tap and therefore dancers should be 5 years old by September 1, 2020 to participate in this class.
- NEW...6+ years old for Hip Hop.
- Pre-pointe and Pointe classes meet twice a weekly - teacher recommendation required.
- Jazz, Hip Hop, and Contemporary classes meet one weekly for one hour. Contemporary classes will require an accompanying Ballet class.
- Adult classes in Ballet, Jazz or Tap meet once weekly for one hour.
- Ballet Plus classes requires an additional Ballet class.

Dance Supply Stores

- The Pointe Shop: The Dancer's Pointe studio, gently used shoes and leotards on consignment.
- Kenney Dancewear: 1850 South Hurstbourne Parkway, 502-499-6262 (Near Shoe Carnival)

Tuition Per Tri-mester

	30 MINUTE	45 MINUTE	60 MINUTE	75 MINUTE	85 MINUTE
1st Class	\$150	\$165	\$180	\$215	\$220
2nd Class	\$140	\$155	\$170	\$205	\$210
3rd Class	\$130	\$145	\$160	\$195	\$200
4th Class	\$120	\$135	\$150	\$185	\$190
5th + Class	\$110	\$125	\$140	\$175	\$180

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Dates to Remember

We are moving to trimesters to help manage the uncertainty of Covid-19.

1st Trimester: Sept 8 - Nov 23, 2020

- Sept 1: Tuition due
- Sept 8: First day of classes
- Oct 16: Costume deposits due
- Oct 19-24: No classes - studio & Oldham County school fall break
- Nov 24-28: No classes Thanksgiving week EXCEPT on Monday to make up for Labor Day

2nd Trimester: Nov 29 - Feb 19, 2021

- Nov 29: Tuition due
- Dec 21-Jan2: No classes -Christmas Break
- Jan 4: Classes resume

3rd Trimester: Feb 28 - May 15, 2021

- Feb 22-27: Studio Break
- Feb 28: Performance fee & tuition due
- Mar 5: Costume balances due
- Apr 5-10: No classes - Spring Break

Spring Performance

- May 10 & 11: Dress rehearsal ***MANDATORY to go on stage for performance**
- May 15: Performance Date